****Recovery Café of Clark County

Vancouver, WA

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| Job Title: | Cook/Prep | Job Category: | Recovery Café Services  |
| Department/Group: | Kitchen/Operations | Position Status: | Part-time |
| Location: | 3312 E Fourth Plain Blvd Ste 100 Vancouver, WA 98661 | **Probation Period:** | Yes/90 days from hire date |
| Level/Salary Range: | $14.49/hour | Work Schedule: | Tues-Sat. 3pm-7pm |
| HR Contact: | mpatterson@recoverycafecc.org | Date Posted: | 01/12/22 |
| Will Train Applicant(s): | Will Train Applicant(s) | Posting Expires: | Open Until Filled  |

Recovery Café of Clark County (RCCC) is looking for someone to join our team as a Kitchen Staff. RCCC is a non-profit and part of a national network of similar Cafés serving men and women who have suffered trauma, homelessness, addiction and/or other mental health challenges. In a Café setting of "Radical Hospitality” members experience belonging, healing, and the joy of contributing to a nurturing community that specifically acknowledges addiction and mental health challenges.

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| **About this Role** |

This position is responsible for providing support to the Kitchen Manager and will assist with the coordination of the kitchen at the Recovery Café Clark County. The person in this role will be working in a team setting, preparing meals, assisting with maintaining a clean and safe kitchen, and other various duties as instructed. Other desirable attributes for this role include enthusiasm, self-awareness, effective communication, organization skills, and a passion for working with people in recovery.

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| **Responsibilities** |

* Prepare meals daily for members of RCCC, prep food for future meals as needed, and assist in putting away meals/ingredients daily after meals are served.
* Maintain a clean and organized kitchen including labeling/dating food, putting away food after donations and supply shops, and assist with some routine cleaning as needed.
* Communicate, collaborate, and provide support and guidance to volunteers that serve in the kitchen or out on the floor serving meals to the members.
* Provide input to Kitchen Manager regarding performance of volunteers and daily operations in the kitchen.
* Communicate with Kitchen Manager regarding food and supplies needed.
* Report directly to Kitchen Manager including reporting any problems, concerns, or any new ideas for efficiency.
* Maintain awareness and always promote a safe working environment.
* Assist with the various Recovery Café daily activities and always work to promote the message and services of RCCC.

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| **Qualifications** |

* High School Diploma or equivalent; years of experience in human services may be substituted.
* Must possess a valid Washington State Food Handlers Card or be able to obtain one immediately upon hire.
* Minimum of one year experience working in a kitchen setting and/or knowledge of preparing meals and operating kitchen equipment.
* Good customer service skills, demonstrate professionalism in the workplace, and work well both individually and on a team.
* Passion for working around community members and individuals within recovery.
* Ability to support and motivate others, including staff and volunteers.
* Maintain appropriate boundaries and healthy communication with all co-workers, supervisors, Café volunteers/members, and guests.
* Ability to resolve conflict and de-escalate when needed.
* Ability to take direction and work on a diverse team with flexibility, creativity, and enthusiasm.
* Ability to lift 30lbs.
* Stamina to deal with long hours, standing/walking for periods of time and ability to work in extreme hot or cold conditions when needed.
* Organizational skills with attention to detail, time management skills and ability to prioritize.
* Other desirable attributes include experience in cooking for large groups, menu and recipe development, and some recovery training or education.

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| **Benefits** |

* RCCC offers a highly attractive compensation package that includes competitive wages, benefits, paid holidays, and both sick and vacation time.
* Medical and Dental Benefits covered at 100% to all full-time employees.

\*Submit your resume to Human Resources Coordinator, Moriah Patterson.

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| Email: | hr@recoverycafecc.org |
| Mail: | Recovery Café of Clark County3312 E Fourth Plain Blvd Ste 100Vancouver, WA 98661 |